



Tips for Managing the Foundation Proposal Process

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What we'll discuss

1. The common misperception that foundation proposals are easier than Federal proposals and what makes foundation/other org proposals more time consuming and sometimes more challenging.
2. Tips and resources for preparing foundation proposals, and how to plan for the submission process.
3. A preview of resources to come in FSM Foundation Relations and my role.

Common Misperception

FOUNDATION PROPOSALS ARE EASY!



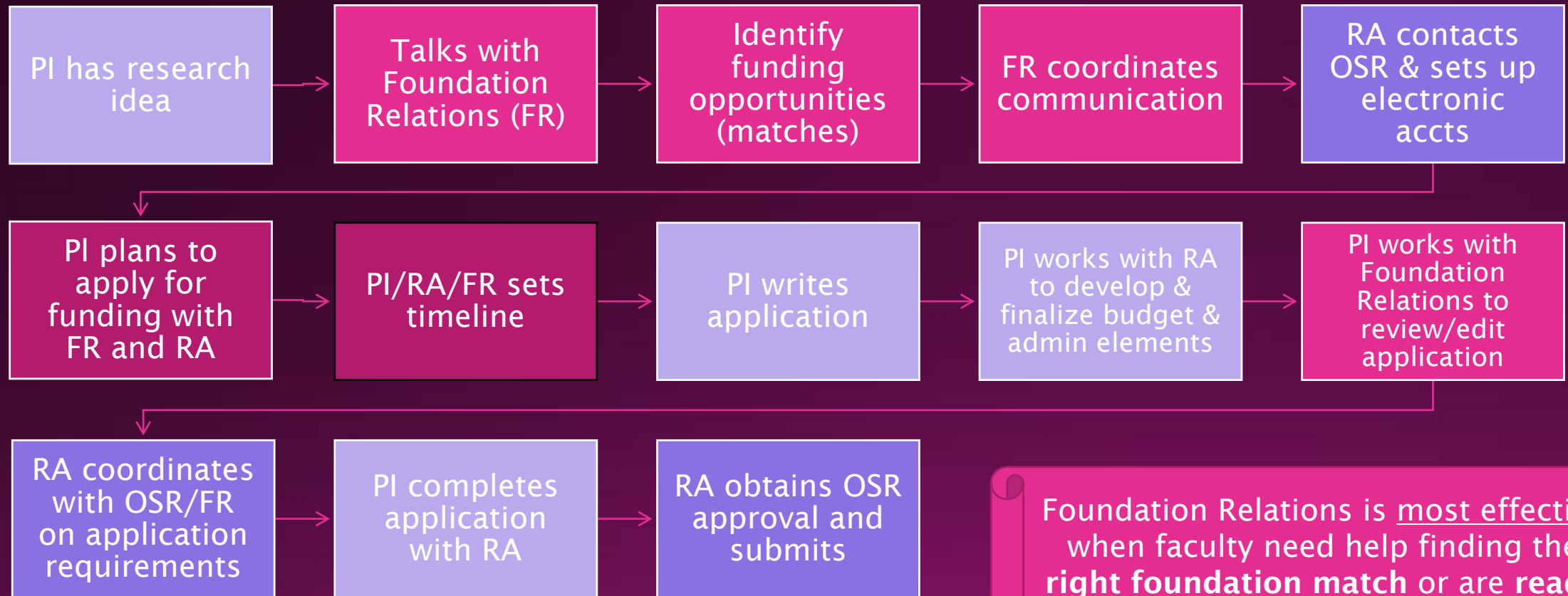
ACTUALLY PRETTY COMPLICATED...

- "All I have to do is cut and paste my NIH proposal!"
- "I'm going to send my request to a foundation that funds something kinda close to what I do, but not really. They'll fund me!"
- "I can just throw this together and send it in, the foundation's online system is no problem, right?"
- "There's indirect cost on foundation grants?"
- "They require what form? Proof of non-profit status? Really? Where do I get that?"

Proposal Preparation Tips

- Read the RFP *carefully* – some funding opportunities are well written, others are less instructive and require more research.
- Consult the foundation website for key information about the opportunity.
- Plan ahead of time to develop drafts and review them.
- Set up your account with the foundation's online portal well in advance and provide your PI or OSR with access as indicated.
- Consult with Foundation Relations* for assistance with funding opportunities, proposal development and editing, as well as reporting on awarded funds.
- Notify OSR of the pending proposal in advance to insert it into workflow.

Working with FSM Foundation Relations



Foundation Relations is most effective when faculty need help finding the **right foundation match** or are **ready to start their proposal!**

How FSM Foundation Relations Can Help You!

Funding Opportunity

Analyze RFP blasts & ID candidates

Meet with RA/ investigator to search for funding opportunities

Coord. w/offices on campus & funders to receive notices

Research & Guidance

Research foundation/s to provide best input on fit for funding idea

Provide guidance to investigator on application strategy to improve funding chances

Communication

Liase with RA, department, school offices to ensure that we are coordinating well.

Can assist PI with communicating w/ foundation to answer questions during application & when funded.

Editing & Proofreading

Analyze RFP requirements & deadlines with RA and PI; provide docs as indicated

Will read & provide technical edits and proofread any document drafts and provide comments for PI

Progress Reports & Visits

Assists with writing and review of progress report prior to submission

Participates in site visits

Facilitates relationships w/ funders & investigators

Foundation Relations Contact Info

FSM Foundation Relations – Website to come!

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