OSR Monthly Meeting

August 13, 2019 (Evanston)  
&  
August 15, 2019 (Chicago)
AGENDA

• Announcements
• Single IRB Fees Preview
• NIH & NSF Summer Update Extravaganza
  – NIH Policy-Related Updates
  – System Enhancement FYI’s
  – Biosketch and Profile Tools
• What’s Your Status?
OSR Announcements

• **OSR early office closing** for staff outing
  – Closing: Friday, August 23 at 11:30am
  – Reopening: Monday, August 26 at 8:30am

• NIH Extramural Loan Repayment Program
  – Application period begins September 1, 2019
  – Currently updating web info / instructions and will send a listserv announcement soon
Coming Soon!

Northwestern University IRB Office
Single IRB Fees

More Information at the next OSR Monthly Meeting
All proposals submitted on or after September 1, 2019 requesting the Northwestern IRB serve as the IRB of record must receive proposed fees associated with the IRB review of external sites.

The purpose of the visit is to re-evaluate the implementation of our policies and procedures.

Informational sessions will be scheduled on both campuses.
QUESTIONS?
NIH Policy-Related Updates
Reporting Sexual Harassment in Science

• In June, NIH launched a new webform that allows individuals to notify NIH about a concern that sexual harassment is affecting an NIH funded project at a grantee institution
  – Form can be submitted anonymously
  – Follow-up to the February 2019 statement from NIH on sexual harassment in science

• Can email GranteeHarassment@od.nih.gov as well to notify NIH about specific concerns
Other Support & Foreign Components

• In mid-July, NIH published a Guide Notice (NOT-OD-19-114) “Reminders of NIH Policies on Other Support and on Policies related to Financial Conflicts of Interest and Foreign Components”
  – Meant to clarify what is meant by foreign activities as they relate to other support and what NIH expects to be disclosed BUT
NIH Resources: Other Support

In addition to the Guide Notice itself, the following may be useful resources:

• eRA communication and Extramural News
  – July 2019 article by Mike Lauer, NIH Deputy Director for Extramural Research

• FAQ: Other Support & Foreign Components
  – Includes questions such as: What does NIH evaluate when reviewing Other Support submissions? What is the NIH definition of a foreign institution?)

• Email grantscompliance@od.nih.gov for additional assistance
Northwestern Resources: Foreign Influence

• Just released by Northwestern RESEARCH
  – FAQs Foreign Influence (August 2019)

• Stay tuned!
  – Individuals from various offices across the University monitoring these issues with the hope of providing more detailed guidance over time
  – As stated on the FAQs page: “These FAQs are based on current guidance provided by federal agencies. OR continues to monitor the topic of ‘foreign influence’ and will regularly update the FAQs as these issues come into sharper focus.”
System Enhancement FYIs
NIH Grant Application Images

- Recent update to software used to assemble grant application images in the format used for funding consideration
- **Always check your assembled application images**
  - *Before* submission take advantage of application preview features in InfoEd
  - *After* submission also check in eRA Commons
- **Timely identification and notification of issues is critical**
  - PI’s responsibility to perform a thorough review of their assembled application in eRA Commons during the two-day application viewing window
- **If there are assembly issues**
  - PI/department should notify the [eRA Service Desk](http://www.eraservicedesk.com) within the two-day window and inform their OSR Grants Officer
  - If the eRA Service Desk confirms an assembly concern is the result of a failure with the eRA system, they will work with you under the guidelines for [Dealing with System Issues](http://www.eraservicedesk.com).
xTract Required Use for Training Grant RPPR’s

- Beginning with RPPR’s due **October 1, 2019**, required data tables submitted with training grant (T15, T32, TL1, T90/R90) progress reports must be created via xTract
  - Some training data will be prepopulated in the system (e.g. trainee names) because xTract is integrated with eRA Commons
  - System validations in the RPPR module will check to ensure tables were created via xTRACT
  - You will NOT be able to submit tables not created in xTRACT
  - Not mandatory to use xTRACT for new and renewal training grant applications (yet!), but it may be required in future years

- Additional resources
  - [Data Tables and Instructions](#)
  - [xTract Help & Tutorials](#)
Biosketch and Profile Tools
SciENcv

• NSF has adopted NIH’s SciENcv (Science Experts Network Curriculum Vitae) as an NSF-approved format for submission of biosketches
  – Goal to reduce administrative burden
  – Convenient tool for investigators to maintain biosketch and easily provide data to NSF

• Beginning with the next version of the PAPPG (effective January 2020) NSF will require investigators to use one of the approved formats, such as SciENcv
  – NSF encourages investigators to start using it now
  – 2020 version of the PAPPG will include more details about the NSF-approved formats

• More info: SciENcv background
ORCID iD: Use and Registration

• ORCID: Unique digital identifier to connect researchers with their scientific contributions over time
  – Over 6.7 million researchers have registered
  – US Federal agencies encouraging or requiring the use of ORCID include NIH, NSF, Dept. of Energy, NASA, USDA

• Researcher benefits
  – Lifelong identifier that automatically links a researcher to their past and recent papers
  – Avoids the confusion caused by similar names
  – Simplifies creating biosketches for grant applications: a researcher can start the biosketch in SciENcv with info from his or her ORCID profile

• Register for an ORCID iD or associate your ORCID iD with your Northwestern NetID:
  – Visit the [Northwestern Libraries ORCID page](http://www.northwesternlibraries.orcid.org)
Enhanced Career Tracking with ORCID iDs

- Starting October 2019, NIH, CDC and AHRQ, will require individuals supported by training, fellowship, and career development awards to have an ORCID iD linked to their eRA Commons personal profile (NOT-OD-19-109).

- Agency benefits
  - Better monitor professional outcomes by tracking the progress of researchers along their career path
  - Increase confidence about training program evaluations and more easily obtain data to support data driven policy decisions
ORCID iDs and ERA Profiles

ORCID use requirement will be implemented in two phases:

• Institutional training grants and other awards that make appointments through xTrain (e.g. T-series grants)
  – Enforcement starts October 1, 2019
  – At the time of appointment, xTrain will check whether appointees have ORCID iDs*
  – Appointments will be not be accepted for NIH review unless an ORCID iD is linked to the appointee’s eRA Commons Profile

• Individual fellowship and career development applications (e.g. F-series grants, K grants except for K12/KL2)
  – Enforcement starts January 25, 2020
  – eRA system validations will check whether applicants have ORCID iDs
  – Applications will not be accepted unless an ORCID iD is linked to the PD/PI's eRA Commons Personal Profile

Note: Starting in August, xTrain will issue a warning if the ORCID is not present for a new appointment; this will switch to an error as of October 2019
What’s Your Status?
# Transaction Types

<table>
<thead>
<tr>
<th>Transaction type</th>
<th>Goal – median days</th>
<th>Description</th>
<th>InfoEd Module for Status</th>
<th>Team Lead(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDA</td>
<td>18 days</td>
<td>Confidentiality disclosure agreement</td>
<td>Proposal Tracking (PT) -&gt; Agreements tab</td>
<td>Sean Perry, Associate Director Corporate Contracts</td>
</tr>
<tr>
<td>Proposals</td>
<td>2 days (admin review)</td>
<td>One of the primary functions of the Sponsored Research is the campus-wide facilitation of proposal submission to external sponsors. Every year, Sponsored Research submits over $2 billion worth of proposals to sponsors all over the world.</td>
<td>Proposal Tracking (PT)</td>
<td>Andrea Zakrzewski, Associate Director Grants Management</td>
</tr>
<tr>
<td>Funded agreements (grants team)</td>
<td>30 days</td>
<td>Awards from non-industry sponsors that require negotiation prior to acceptance by the university are handled by the grants team in OSR and tracked in the InfoEd system via agreement records.</td>
<td>Proposal Tracking (PT) -&gt; Agreements tab</td>
<td>Andrea Zakrzewski, Associate Director Grants Management</td>
</tr>
<tr>
<td>Funded agreements (corporate team)</td>
<td>60 days</td>
<td>Awards from industry sponsors that require negotiation prior to acceptance by the university are handled by the corporate contracts team in OSR and tracked in the InfoEd system via agreement records.</td>
<td>Proposal Tracking (PT) -&gt; Agreements tab</td>
<td>Sean Perry, Associate Director Corporate Contracts</td>
</tr>
<tr>
<td>Clinical Trials</td>
<td>100 days</td>
<td>Awards from industry sponsors to support clinical trials are handled by the corporate contracts team and tracked in the InfoEd system via agreement records.</td>
<td>Proposal Tracking (PT) -&gt; Agreements tab</td>
<td>Sean Perry, Associate Director Corporate Contracts</td>
</tr>
<tr>
<td>Awards</td>
<td>5 days</td>
<td>The time it takes to set-up an award once it has been negotiated and terms accepted through.</td>
<td>Proposal Tracking (PT)</td>
<td>Michael Ferguson, Associate Director Awards Management</td>
</tr>
<tr>
<td>Other Industry Activities (amendments, etc)</td>
<td>28 days</td>
<td>The time it takes OSR from the date it receives a request to issue an industry-related agreement such as an amendment, letter agreement, or other miscellaneous contract through the date that the agreement is fully executed by all parties.</td>
<td>Proposal Tracking (PT) -&gt; Agreements tab</td>
<td>Sean Perry, Associate Director Corporate Contracts</td>
</tr>
<tr>
<td>Change Requests</td>
<td>10 days</td>
<td>The time it takes OSR from the date it receives a change request for review through the date that the item is fully reviewed and executed.</td>
<td>Change Requests (CR)</td>
<td>Andrea Zakrzewski (non-financial) Michael Ferguson (financial)</td>
</tr>
<tr>
<td>Outgoing subcontracts</td>
<td>21 days</td>
<td>The time it takes OSR from the date it receives a request to issue a new subcontract or amendment to an existing subcontract through the date that the agreement is fully executed by all parties.</td>
<td>Change Request (CR) then PT -&gt; Agreements tab</td>
<td>Tyra Darville-Layne, Associate Director Subcontracts</td>
</tr>
<tr>
<td>Material Transfers</td>
<td>21 days</td>
<td>The time it takes OSR from the date it receives a request to issue either an incoming or outgoing material transfer agreement through the date that the agreement is fully executed by all parties.</td>
<td>Proposal Tracking (PT) -&gt; Agreements tab</td>
<td>Sean Perry, Associate Director Corporate Contracts</td>
</tr>
<tr>
<td>Data Use Agreements</td>
<td>28 days</td>
<td>The time it takes OSR from the date it receives a request to issue either an incoming or outgoing data use agreement through the date that the agreement is fully executed by all parties.</td>
<td>Proposal Tracking (PT) -&gt; Agreements tab</td>
<td>Sean Perry, Associate Director Corporate Contracts</td>
</tr>
</tbody>
</table>
Looking up InfoEd Status

SPONSORED PROJECT LIFECYCLE

- Dept Proposal Route
- OSR Proposal Review
- Agreement Statuses
- Non-Funded Negotiations
- Award Set-Up
- Change Requests (general)
- Subk Change Requests
Find Status in InfoEd

For proposals/awards: look for the status on the PT record
For agreements and non-funded negotiations: first open the PT record then navigate to the agreement tab for agreement status (or easier, run GM055)
For subcontracts: first open the change request (CR) record; to see individual agreement statuses, open the PT record then find the agreement (or easier, run GM055)
For change requests: look for the status on the CR record
Proposal/Award

For proposals/awards, see the status on the search results table.

Once the PT record is open, you can navigate to the Status History and Assignments tabs for more info.
For agreements and non-funded negotiations: first open the PT record then navigate to the agreement tab for agreement status (or easier, run GM055)
Change Requests

For change requests: see the roll-up status on the search results, and click the black arrow to see more detail status.

Once you open the record from the search results, you can see active routing progress.
Subcontracts

For subcontracts: first open the change request (CR) record; to see individual agreement statuses, open the PT record then find the agreement (or easier, run GM055)
## GM055 – Negotiation Status Report

<table>
<thead>
<tr>
<th>Institution Number</th>
<th>Main PI</th>
<th>Title</th>
<th>CGC</th>
<th>Department</th>
<th>Sponsor</th>
<th>Originating Sponsor</th>
<th>Institution, if Applicable</th>
<th>Negotiator</th>
<th>Create Date</th>
<th>Agreement Type</th>
<th>Agreement Status</th>
<th>Comment Date</th>
<th>Comments (Last 300 Characters)</th>
<th>Agreement Number</th>
<th>Agreement #/MTA #</th>
</tr>
</thead>
<tbody>
<tr>
<td>SP0015706</td>
<td>McDermott, Mary M</td>
<td>Physical Exercise to Prevent Disability (The Life Study)</td>
<td>Killick, Nadine</td>
<td>General Internal Med</td>
<td>University of Florida</td>
<td>National Institute on Aging</td>
<td>Nadine Killick</td>
<td>5/23/18</td>
<td>Amendment</td>
<td>Pending Sponsors Full Execution</td>
<td>5/31/18</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Northwestern**

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**Northwestern**
Proposals - Department Proposal Route
## Proposals - Department Proposal Proposal Route

<table>
<thead>
<tr>
<th>Workflow Map Status Display Name</th>
<th>InfoEd Search/Reporting Status Name</th>
<th>Proposal Record Editable or Not?*</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creation to Pre-Route Complete</td>
<td></td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>In Development</td>
<td>In Development</td>
<td>Y</td>
<td>The proposal record has been created.</td>
</tr>
<tr>
<td>In Pre-Route</td>
<td>In Pre-Route</td>
<td>Y</td>
<td>The proposal record has been submitted into a Pre-Route.</td>
</tr>
<tr>
<td>Department Requests Revisions</td>
<td>Department Requests Revisions</td>
<td>Y</td>
<td>One of the Pre-Route Approvers has sent back/not approved the proposal. (All Approvals have been removed from the record and must be re-applied.)</td>
</tr>
<tr>
<td>Pre-Route Complete</td>
<td>Pre-Route Complete</td>
<td>Y</td>
<td>The most recent Pre-Route has been completed for this proposal.</td>
</tr>
</tbody>
</table>

*Editable from the perspective of the departments. OSR can edit records until submission.
Proposals –
OSR Proposal Review
# Proposals – OSR Proposal Review

## Proposal Review Workflow

<table>
<thead>
<tr>
<th>Workflow Map Status Display Name</th>
<th>InfoEd Search/Reporting Status Name</th>
<th>Proposal Record Editable or Not*</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under OSR Admin Shell Review</td>
<td>Under OSR Admin Shell Review</td>
<td>Y</td>
<td>The OSR staff is reviewing the proposal Administrative Shell.</td>
</tr>
<tr>
<td>Admin Shell Incomplete</td>
<td>Admin Shell Incomplete</td>
<td>Y</td>
<td>The OSR staff has concluded the the Administrative Shell is missing items.</td>
</tr>
<tr>
<td>OSR Requests Admin Shell Revisions</td>
<td>OSR Requests Admin Shell Revisions</td>
<td>Y</td>
<td>The OSR staff requests revisions from the managing department via an Action Item.</td>
</tr>
<tr>
<td>OSR Admin Shell Rvw Complete</td>
<td>OSR Admin Shell Rvw Complete</td>
<td>Y</td>
<td>OSR has completed the review of the Administrative Shell.</td>
</tr>
<tr>
<td>Ready for OSR Final Review</td>
<td>Ready for OSR Final Review</td>
<td>N</td>
<td>The Administrative Shell, Science and all other documentation and information is complete and ready for OSR final review.</td>
</tr>
<tr>
<td>OSR Requests Final Revisions</td>
<td>OSR Requests Final Revisions</td>
<td>Y</td>
<td>OSR has revisions for the proposal before it is submitted.</td>
</tr>
<tr>
<td>Proposal Ready for Closeout</td>
<td>Proposal Ready for Closeout</td>
<td>N</td>
<td>The proposal has been submitted to the sponsor. OSR completes close-out tasks for the proposal. (Proposal Close-Out is different from Award Close-Out.)</td>
</tr>
<tr>
<td>Workflow Bypass</td>
<td>Workflow Bypass</td>
<td>Y</td>
<td>This status is used for proposals arriving to OSR for initial review less that 2 business days before the sponsor deadline (including proposals arriving after-the-fact).</td>
</tr>
</tbody>
</table>

*Editable from the perspective of the departments. OSR can edit records until submission.*
Award Set-Up

For specific status of negotiations in process, navigate to the Agreements tab of the non-funded negotiation record in InfoEd, or refer to GM055 – Negotiation Status Report
# Award Set-Up

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Negotiation with Sponsor</td>
<td>The proposal or award is being negotiated with the sponsor.</td>
</tr>
<tr>
<td>Ready for Setup</td>
<td>The award has been assigned to a GA in OSR for system setup.</td>
</tr>
<tr>
<td>Award Under OSR Review</td>
<td>The award requires review by a Grants or Contracts Officer prior to acceptance and setup.</td>
</tr>
<tr>
<td>Award Pending COI Determination</td>
<td>As OSR staff is reviewing the award, they requested a COI determination from the COI office.</td>
</tr>
<tr>
<td>Award Waiting Department</td>
<td>As OSR staff reviewed the award, they requested additional documentation or information from the managing</td>
</tr>
<tr>
<td></td>
<td>department via an Action Item. OSR is awaiting the response from the department.</td>
</tr>
<tr>
<td>Awarded</td>
<td>OSR has received and reviewed all documentation and COI determination. The award is ready to be</td>
</tr>
<tr>
<td></td>
<td>interfaced to NUFinancials. The interface to NUFinancials only happens one time, when the chart string is set up.</td>
</tr>
<tr>
<td></td>
<td>The cycle of statuses happens each time new funding is received and the set-up is done directly in NUFinancials.</td>
</tr>
<tr>
<td>Award Ready for QA</td>
<td>OSR InfoTeam reviews the interface to NUFinancials for accuracy and completeness. (Quality Assurance (QA))</td>
</tr>
<tr>
<td>Awarded QA Check Complete</td>
<td>OSR Info Team have completed the Quality Assurance (QA) check.</td>
</tr>
</tbody>
</table>
For specific status of negotiations in process, navigate to the Agreements tab of the non-funded negotiation record in InfoEd, or refer to **GM055 – Negotiation Status Report**

### Agreement Statuses - Other than Subcontracts

<table>
<thead>
<tr>
<th>Workflow Map Status Display Name</th>
<th>InfoEd Search/Reporting Status Name</th>
<th>Proposal Record Editable or Not?</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time with OSR</td>
<td>Started, Under Negotiation-NU, Pending OSR Signature</td>
<td>N</td>
<td>The agreement is in any of these statuses, involving active OSR attention.</td>
</tr>
<tr>
<td>Sponsor Time</td>
<td>Under Negotiation - Sponsor, Pending Sponsor Full Execution</td>
<td>N</td>
<td>The agreement is in any of these statuses, awaiting action by the sponsor.</td>
</tr>
<tr>
<td>Other Time</td>
<td>Pending Receipt of Draft Agreement, Pending Supporting Documents, Pending ACUC, Pending COI, Pending Export Control, Pending IRB Approval, Pending Other NU, Pending NMH, Pending Other External, Fully Negotiated</td>
<td>N</td>
<td>The agreement is in any of these statuses, awaiting other processes or parties to complete.</td>
</tr>
</tbody>
</table>
Non-Funded Negotiations

For specific status of negotiations in process, navigate to the Agreements tab of the non-funded negotiation record in InfoEd, or refer to GM055 – Negotiation Status Report
Non-Funded Negotiations

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### Non-Funded Negotiation Statuses

<table>
<thead>
<tr>
<th>Workflow Map Status Display Name</th>
<th>InfoEd Search/Reporting Status Name</th>
<th>Proposal Record Editable or Not?</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Received by OSR</td>
<td>Received by OSR (CDA), Received by OSR (DUA/MTA)</td>
<td>N</td>
<td>The non-funded negotiation has been received by OSR but a contracts team member has not yet started reviewing it.</td>
</tr>
<tr>
<td>Negotiation in Process</td>
<td>Negotiation in Process</td>
<td>N</td>
<td>The non-funded negotiation is in process with an OSR contracts team member. Refer to the agreements tab status, or run the Cognos GM055 - Negotiation Status report, to drill into more precise details on the negotiation process.</td>
</tr>
</tbody>
</table>
Change Requests

Change Requests Workflow

- Needs Dept Updates (44)
- In Route (69)
- Ready for OSR Review (46)
- Updates in Process (15)
- Pending Spons Approv (16)
- Processing Complete
# Change Requests

<table>
<thead>
<tr>
<th>Workflow Map Status Display Name</th>
<th>InfoEd Search/Reporting Status Name</th>
<th>Proposal Record Editable or Not*</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Route</td>
<td>In Route</td>
<td>Y</td>
<td>The change request is being routed for departmental approval(s). Open the Change Request record in InfoEd, navigate under Submissions to view the Active Routing Progress to see the full route, and whose approval is needed/waiting on.</td>
</tr>
<tr>
<td>Ready for OSR Review</td>
<td>CR Under OSR Review, Industry CR Under Negotiation, Industry CR Under OSR Review, Proposal Exception Received by OSR, Proposal Exception Under Consideration</td>
<td>N</td>
<td>The change request has been received by OSR and is ready for review. Open the Change Request record in InfoEd and navigate under Submissions to the Assignments tab; if the request is assigned to multiple OSR staff, it is still waiting to be reviewed; once it is assigned to a specific OSR staff member, it is actively under review.</td>
</tr>
<tr>
<td>Needs Dept Updates</td>
<td>CR Needs Department Updates, Industry CR Needs Department Updates, Exception Department Revisions Needed</td>
<td>Y</td>
<td>The change request has been reviewed by OSR but additional information/revisions are needed from the department. Open the Change Request record in InfoEd, and navigate to the assignments tab to see which RA(s) the transaction is assigned to.</td>
</tr>
<tr>
<td>Pending Sponsor Approval</td>
<td>CR Waiting Sponsor</td>
<td>N</td>
<td>The change request has been reviewed by OSR and is awaiting sponsor approval.</td>
</tr>
<tr>
<td>Updates in Process</td>
<td>CR Being Processed, CR InfoEd Updates</td>
<td>N</td>
<td>The change request has been reviewed by OSR and is ready for relevant updates in the system to be made.</td>
</tr>
</tbody>
</table>
Subcontracts

For specific status of subawards in process, navigate to the Agreements tab of the associated SP record in InfoEd, or refer to GM055 – Negotiation Status Report.
# Subcontracts - Change Requests

<table>
<thead>
<tr>
<th>Workflow Map Status Display Name</th>
<th>InfoEd Search/Reporting Status Name</th>
<th>Proposal Record Editable or Not?*</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Route</td>
<td>In Route</td>
<td>Y</td>
<td>The change request is being routed for departmental approval(s). Open the Change Request record in InfoEd, navigate under Submissions to view the Active Routing Progress to see the full route, and whose approval is needed/waiting on.</td>
</tr>
<tr>
<td>Ready for OSR Review</td>
<td>Subcontract Received by OSR</td>
<td>N</td>
<td>The change request is being routed for departmental approval(s). Open the Change Request record in InfoEd, navigate under Submissions to view the Active Routing Progress to see the full route, and whose approval is needed/waiting on.</td>
</tr>
<tr>
<td>Needs Dept Updates</td>
<td>Subcontract Department Revisions Needed</td>
<td>Y</td>
<td>The change request has been reviewed by OSR but additional information/revisions are needed from the department. Open the Change Request record in InfoEd, and navigate to the assignments tab to see which RA(s) the transaction is assigned to.</td>
</tr>
<tr>
<td>Subaward on Hold</td>
<td>Subcontract on Hold</td>
<td>N</td>
<td>The change request has been reviewed by OSR and needs additional action before proceeding (such as budget revision, etc).</td>
</tr>
<tr>
<td>Subaward in Process</td>
<td>Subcontract in Process with OSR</td>
<td>N</td>
<td>The change request is being processed by an OSR Subcontracts Team member. Refer to agreement statuses for more detail on the current step the transaction is in, or run the Cognos GM055 report.</td>
</tr>
<tr>
<td>Subk Outprocessing</td>
<td>Subcontract Final Data Entry, Subcontract FFATA Reporting</td>
<td>N</td>
<td>The subcontract has been fully executed and an OSR Subcontracts Team member is now completing the final post-execution processing steps.</td>
</tr>
</tbody>
</table>

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Additional Resources

- [Oct 2015 Award Workflow Goes Live](#)
- [Mar 2016 Proposal Workflow Implementation](#)
- [FMS502 InfoEd Proposal Development Training Curriculum](#)
- [Oct 2018 Streamlined Admin Proposal Review Starts](#)
- [Oct 2018 Non-Funded Negotiations Implementation](#)
- [Oct 2018 Non-Funded Negotiations Webinar](#)
- [2018 Change Request Module Implementation](#)
- [2018 InfoEd ESPR Replacement Webinar](#)
- [InfoEd Status Definitions](#)
Thank you for joining us!

Find monthly meeting presentations on the OSR website at: https://osr.northwestern.edu/training/presentations